

Pavenham Neighbourhood Plan

Minutes of Steering Group Meeting held on 21 June 2017

Apologies: Jon Bramwell, Peter Sharpe, Christina Holloway

Attendees: Brian Greenwood, Jim Russell, , Emma Pearce, Peter Daniel, Councillor Pat Olney, Margaret Telfer, John Stamford, Ian McKenzie

Neighbourhood Plan - Current Position

1. Hugh Josty, David Evans & Roger Wilding have resigned from the steering group. The enormous amount of work put in and the progress made by Hugh in particular was recognised. Roger has said that he is happy to help out delivering, etc as required.
2. In the absence of a secretary, EP volunteered to bring her laptop and take notes which MT will 'tidy up' to produce minutes **Action – EP, MT**
3. We may need to recruit new members with particular expertise to assist in writing the policy justifications. **Action - ALL**
4. We need to look at the various working parties to assess membership and structure. The leaders at present are:

Working party leader	Policies
Peter Daniel	Housing (H1-5) and Core Policy (CP1-4)
Derek Bliss	Transport (T1) and Public Rights of Way (PRW1)
Chrissie Holloway	Open Spaces (OS1) and Sports & Leisure (SL1-2)
Dave Smith	Retails (R1-2) and Business and Commercial (BC1-2)
Ian McKenzie	Built Environment (BE1-8), Historic Environment (HE1-7) and Environment (EN1-2).
5. It is possible that we will lose the Dropbox facility we currently have. EP will contact the PC to enquire about the possibility of the PC signing up for an enhanced Dropbox account. **Action - EP**

Emerging Bedford Local Plan

1. The Borough Council's consultation paper on the emerging local plan has proposed a number of large "new settlements", to meet identified housing needs in the Borough up to 2035. Three of the identified settlement sites are in the north of the Borough, all a short distance from Pavenham, and each, if permitted has the potential to have a severely detrimental impact on the north Bedford villages in terms of housing,, traffic and infrastructure. The consultation responses should be loaded to the BBC website by the end of June.
2. BG stressed the importance of monitoring the responses and will summarise the representations from other parish councils and neighbouring authorities. **Action- BG**

Justification of NP policies

1. BG stressed the importance of relating policy justifications to Pavenham. To facilitate this he will go through each policy giving bullet points and examples for circulation to the Working Groups. **Action- BG**
2. BG will draft the planning/legal/policy text for each of the policies once the supporting text has been drafted – eg NPPF, Local Plan and Planning legislation;
3. Working parties will be reformed once BG has done the above.

Village Consultation

1. Responses to our previous questionnaire and consultation were based on a Group 3 & 4 village housing requirement (15 – 20 houses) proposed by the Borough Council that has been superseded by the Council's

latest consultation paper proposal – ie no housing in Group 3 or 4 Villages – but which could itself change again depending on the decision being taken regarding the new settlements.

2. Once we have looked at borough wide responses to the latest Bedford Local Plan consultation the format and timing of our next consultation will be decided(ideally Autumn)

Website

1. The website has not been updated since the drop in event last year due to lack of input from this working party.
2. The annual hosting and domain name fees fell due outside the period of our last grant facility so the PC will need to reimburse JG.
3. Ideally the various Pavenham websites should be amalgamated somehow – PC to discuss at next meeting

Timescale

1. Review and update timescale at next meeting

Finance

1. The next Grant application will be decided on at next meeting. Meanwhile members should cost any expenditure they foresee and email MT. **Action – ALL**
2. If we decide to apply for another grant this year it must be used up before 31st December. Funding cannot be applied for retrospectively.

Other Business

1. Pat Olney informed the group of her intention to lobby the support of the North Beds villages in order to try to gain some form of protection for the Upper Ouse valley. Several of the Natural Environment policies in the Local Plan adopted in 2002 have since been deleted. This includes the designation of land in the valley of the Upper Ouse with its associated meadow lands as an 'Area of Great Landscape Value'
2. It was agreed that we should try to work with other villages in order to find a common ground and consistency of strategy as individual neighbourhood plans develop alongside the emerging Bedford Local Plan. It was suggested that we could invite representatives from neighbouring NP groups to our meetings in the expectation that the arrangement would be reciprocal. **Action – BG to discuss with PO.**

Date of Next meeting – in 6 weeks or so once working party justification bullet points have been completed and Bedford Local Plan consultation responses examined. Date and time to be agreed by email.