

Pavenham Neighbourhood Plan

Minutes of Steering Group Meeting held on 8 February 2017

Apologies: Emma Pearce, Jon Bramwell, Peter Daniel, Christina Holloway, Ian McKenzie.

Attendees: Hugh Josty, Brian Greenwood, John Stamford, Roger Whilding, Margaret Telfer, David Evans.

Joined the meeting later: Peter Sharpe, Jim Russell.

Update of draft policies – item 2

1. Parish Council meeting of January 30th : Overall a good constructive discussion with support for all policies drafted, subject to a number of relatively small amendments. A summary of the meeting is contained in the email sent by HJ on 31st January entitled “Feedback from Parish Council” and copied to all above.
2. Further Changes: The latest draft was reviewed in detail. Action: BG to forward agreed revisions to HJ asap and preferably by 14 February.

Next Steps – item 4

1. Embed the latest revisions in the Mini-Plan. Action HJ
2. Issue the Mini-Plan to the Borough Council for comment by 17 February. Action HJ
3. BG to provide HJ with specific wording to accompany request to BC for comments by 14th February. Action BG
4. BG to provide HJ with specific wording to start the BC Strategic Environmental Assessment scoping study (this is less urgent than point 3). Action BG
5. On receipt of feedback from BC we will update Mini Plan as necessary and then provide all villagers with a copy of the Mini-Plan (target mid March) and seek comments via an enclosed card.
6. Send copies of the Mini-Plan to other Parishes and revisit the idea of a meeting with them.
7. In addition schedule a “Drop in Session” on a Saturday in late March for villagers to comment on the Mini-Plan.
8. Arrange to consult with other regulators once the plan is more fully formulated.

Financial status and actions – item 5

1. We have remaining £809 of the current tranche of funding to be spent by end of March.
2. Although we have a further £6K of funding available, this has to be defined and spent by the end of the year.
3. Currently there is no information as to the availability of funding post 2017.

AOB - item 6

1. Consideration whether retrospective change of use for Poultry Farm would comply with NP. Action: Parish Councillors

Next Steering Group Meeting **Wednesday 8th March** at 8pm.

David Evans 9 February 2017 File: Steering Group Minutes.