

# **Pavenham Neighbourhood Plan**

## **Minutes of Steering Group Meeting held on 4 May 2016**

Apologies: Peter Sharpe, John Stamford, Jon Bramwell, Peter Daniel, Ian McKenzie.

Attendees: David Evans, Hugh Josty, Brian Greenwood, Margaret Telfer, Jim Russell, Emma Pearce, Christina Holloway, Roger Whilding.

### **Matters arising from 6 April 2016 meeting - item 2**

1. NP Design Guidelines, it was agreed that referral would be made to suitable documents, e.g. Building for Life, the Borough Council guidelines rather than generate our own. Clarify this approach – **Action BG**.

### **Feedback from 21<sup>st</sup> April Annual Parish Meeting – item 3**

1. A method to assess the suitability of the “new sites” has to be determined. This would follow an initial discussion by the Parish Council. The committee agreed that Villagers should have a similar opportunity to comment as they had for the original sites listed as part of the survey.
2. Concern was evident regarding the future resilience of the Neighbourhood Plan. It was agreed that this could be addressed in future communication by explaining more fully the relationship between the various parties, i.e. the Borough Council, the Parish Council and the Neighbourhood Plan.
3. What would be the consequences for Pavenham if the Borough Council selected a very large site for development? Would we still need a plan? Would our classification change? It was agreed that our communication should explain the necessity for a plan in any event and also to communicate any implication as they become clear (could take some time for BC to finalise plan).

### **Revised Bedford Borough Council Local Plan timetable: implications – item 4**

1. We need to change our overall timetable to reflect the 2035 date. Our logo will need to be revised immediately and we need to explain the consequences in future communication.

### **Review of Policy Themes - item 5**

1. Comments invited from all committee members once new version circulated – **Action ALL**

### **Planning for drop-in Feedback Event 17-18 June – Item 6**

1. We will use display boards detailing the individual policy themes with pre-printed forms for villagers to make comments and indicate agreement or otherwise. **Action HJ**
2. The policy themes will be posted on the NP website. **Action HJ**
3. We will provide opportunity for post-it notes to comment on the various Policies. **Action HJ**
4. We will consider providing the opportunity for villagers to say which sites (covering both tranches) they would wish to use to meet our housing quota. Ways of doing this to be defined – **Action EP**

5. We will have a rota to staff the event over the two days, all are asked to respond to a Doodle Poll which will be managed by EP. **Action EP and All**
6. The event will be publicised on the Village Facebook. – **Action EP/CH**
7. Refreshments will be provided by our committee. David Evans will liaise with Jenny Evans for the WI support and will purchase the food and drink etc for the two days. Margaret Telfer to provide DE with details of the refreshments we provided for previous Village Hall event. **Action DE & MT**
8. Publicity in the form of a Poster will be printed and distributed. **Action RW & CH**
9. Parking may be an issue because of cricket and junior coaching. **Action HJ to liaise with Neil Blakemore**

#### **Financial Status and actions – item 7**

1. Funding is now in place.

#### **AOB – item 8**

1. None

Next Steering Group Meeting Monday 6<sup>th</sup> June at 8pm.

David Evans 5/05/2016 File: Steering Group Minutes.