

Pavenham Neighbourhood Plan

Minutes of Steering Group Meeting held on 6th April 2016

Apologies: Peter Daniel, Brian Greenwood, Jim Russell, Christina Holloway, Emma Pearce, Roger Whilding, Ian McKenzie.

Attendees: David Evans, Hugh Josty, Margaret Telfer, Peter Sharpe, John Stamford, Jon Bramwell

Matters arising from 9th March 2016 meeting - item 2

1. Presentation to Annual Parish Meeting on 21st April – Hugh is now unable to make the meeting and has asked for a volunteer to make the presentation.
2. NP Design Guidelines, a revised version is required. **Action BG**

Review of draft policy themes – item 3

1. Jon Bramwell expressed concern with the proposed method of identifying sites to meet the “allocated” development of 10-20 houses. Using this methodology which would almost certainly involve redefining the SPA could result in a greater number of houses being built.
2. The meeting then reviewed in turn the six Policy Themes; agreed alterations will be published – **Action HJ**.
3. The Policy Checklist was also discussed with HJ noting any changes to the respective Policy Themes. It was agreed that the Parish Council would have the responsibility for identifying items of suitable expenditure for any available CIL.
4. It would be useful as background information if members of the Steering Group read “**Building for Life 12**” which is a tool for assessing the design quality of homes and neighbourhoods in England. It was developed by the Commission for Architecture and the Built Environment (CABE), with partners the Home Builders Federation, the Civic Trust and Design for Homes. – **Action all**

Planning for drop-in Feedback Event 17-18 June – item 4

1. The Requirements List document has been **circulated for comments** – **Action All**

Financial status and actions – Item 5

1. A Grant of £1331.00 to 30th October 2016 has been approved and should be available to us by the end of the week.

AOB – item 6

1. Hugh Josty expressed concern about the low levels of feedback to proposals from the Steering Group.

Next Steering Group Meeting Wednesday 4th May at 8pm.

David Evans 7/04/2016 File: Steering Group Minutes.