

Pavenham Neighbourhood Plan

Minutes of Steering Group Meeting held on 9 March 2016

Apologies: Jim Russell, Emma Pearce, David Evans

Attendees: Hugh Josty, Brian Greenwood, Margaret Telfer, Christina Holloway, Roger Whilding, Peter Sharpe, John Stamford, Jon Bramwell, Peter Daniel .

Also attending Derek Bliss (leader of Getting Around working party)

Matters arising from 9 February 2016 meeting - item 2

1. Five Steering Group members had attended the workshop held by Bedford BC on 7th March. The material presented has been circulated.
2. Annual Parish Meeting on 21st April: NP Steering Group will give presentation to bring village up to date with NP progress and plans. This may include presentation of the NP Vision and Objectives (if ready by then). **Action HJ**
3. Annual Parish Meeting will also have a presentation on status of the Bedford Local Plan, including identifying the timeframe for village input on the additional sites put forward in Call for Sites. **Action JS**

Review of Draft Policies – item 3

1. Agreed that the Steering Group needs a working session to agree a Vision and Objectives for the NP which can then drive our Policies. Meeting set for **Thursday 17th March, 7.30pm, Committee Room** **Action ALL**
2. Agreed that at this early stage of development Policies would be referred to as “Themes”.
3. Peter Daniel presented the draft Housing Policies. Policies H1 to H9 were broadly agreed. An additional Policy theme on mandating a certain amount of Affordable Housing on larger developments was also agreed. Definition of such housing to be provided **Action BG**
Updated list of Policy Themes to be prepared **Action PD**
4. Agreed that Pavenham NP Design Guidelines should be prepared, probably focusing on the Conservation area. An approach to this to be drafted **Action HJ**
5. Derek Bliss presented the draft Getting Around Policies.
Traffic Management: to be modified into a presumption against development that would impact road safety pinch points in the village;
Footpaths & Bridleways: agreed
Parking: specify 1 parking space per bedroom
Commercial Development: requires more thought.
Updated list of Policy Themes to be prepared **Action Derek Bliss**
6. No other draft policies were available for review. All working party leaders are asked to have drafts available for review at April Steering Meeting **Action RW, CH, IM, Dave Smith**

Review of Site Allocation Methodology – item 4

1. Agreed that a robust Site Allocation methodology will be useful; but it must be capable of standing up to scrutiny (by landowners and examiner). Some of the weightings for individual criteria could be increased. Agreed to refine the methodology further at the 17th March

working session referred to at item 3 above. Given the sensitivity of this topic the methodology should not be given a wider distribution as yet **Action ALL**

Planning for drop-in Feedback Event – item 5

1. Agreed that we will hold a drop-in event to allow village feedback on Vision, Objectives, and Policy Themes. Friday/Saturday in June, date to be confirmed **Action HJ**

Financial status and actions – item 6

1. Margaret will submit our next funding bid when she has received missing information on consultancy task. This will cover a 6 month period from April **Action BG, MT**

AOB – item 7

1. Agreed that there was no need for a Habitats Regulations Assessment or a Community Landscape Character Assessment.
2. In due course we will need to contact a long list of statutory consultees (English Heritage, Natural England, BB Council, EA, utilities etc) – but not yet.

Next Steering Group Meeting **Wednesday 6th April 2016 at 8pm**

Hugh Josty 10/03/2016

File: Steering Group Minutes.